**Simon K. Mugo**

P.O Box 51546-00200, Nairobi

**Cell:** 0720-871876

**Email:** [simonkabugi@yahoo.com](mailto:simonkabugi@yahoo.com)

**PERSONAL DETAILS**

Date of Birth: December 19th 1983

Sex: Male

Marital status: Single

**CAREER OBJECTIVE**

I am keen to support the growth of an organization that provides challenges and opportunities for personal career advancement, as well as the growth of the organization and realization of its goals and mission. My desire is to work with a public or private organization/establishment where my professional training in Information Technology is readily and conscientiously applicable and affords me an opportunity to build a career in computer Systems and Engineering.

**PROFILE**

I am well exposed to computer systems, engineering and craft electronics

#### TECHNICAL PROFICIENCIES

**Platforms:** Microsoft Windows, Microsoft Office and Printers.

**Tools:** Windows XP, 8, 2003 and 2008. Microsoft Office.

#### ACADEMIC QUALIFICATIONS

* 2007-2008 Diploma in Information Technology

City & Guilds

* 2006 Kenya College of Accountancy

Diploma in Computer Engineering

* 2003-2005 Kiambu Institute of Science & Technology

Certificate in Craft Electronics

#### PROFESSIONAL EXPERIENCE

* **January – December 2007 Legacy Computer Services**
  + Computer Maintenance and support.
  + Tutor – Basic Microsoft Packages.
* **January 2010 - January 2011 Digital Horizons**
  + I.T Helpdesk – General User assistance.
  + Computer Maintenance.
  + Website management and updating.

## INTERESTS

* Computer and ICT related activities
* Traveling
* Reading magazines
* Playing football

## REFEREES

Anthony Njuguna,

Director, Legacy Computer Services,

P.O. Box 28299-00200 Nairobi,

1st Floor, Development House Moi Avenue,

Telephone: 242106,242668,242771,

E-mail: [anto\_njoro@yahoo.com](mailto:anto_njoro@yahoo.com),

Cell: 0725-265429.

Joseph Karuri,

Director, Digital Horizons Ltd,

Occidental House, 5th Floor, Mpaka Road, Westlands,

[www.dhkenya.com](http://www.dhkenya.com),

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Charles Wachira,

Director, Branding You Ltd,

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