**Systems Administrator (**1 Position)

Department: IT

Location: Nairobi

The position reports to the **IT Manager**.

The main purpose of the job is to Configure and support organization’s local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Maintain network, hardware and software. Monitor network to ensure network availability to all system users and perform necessary maintenance to support network availability. Database management and maintenance. Server hardware and software support. May supervise other network support and client server specialists and plan, coordinate and implement network security measures.

**Responsibilities:**

* Ensure security and integrity of systems attached to the Network.
* Ensure backup of critical information is done according to schedule.
* User account creation and removal.
* Equipment Maintenance.
* Virus Protection Procedures.
* System automation
* User Training and Support.
* Hardware installation, maintenance and upgrading.
* Software installation, maintenance and upgrading.
* Patching and patch management.
* Research and trouble shooting.
* Network documentation.

**Requirements:**

* Excellent problem solving and trouble shooting skills.
* Excellent Planning and Project Organization Skills.
* Knowledge and experience with the variants of UNIX.
* Knowledge and experience with office applications.
* Experience in programming, office automation and scripting – bash, perl, python, PHP etc
* Experience in database management.
* Experience best practices in creation and management of backups.
* Knowledge and experience with hardware installations and upgrades.
* Experience in configuring Cisco Routers and Switches is an added advantage.

Please send your applications to jobs@trueafrican.com. **Deadline 14th February 2015**