JULIA WAITHERA GICHUHI

**P.O. BOX 1687 NAKURU**

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**Contact Information**

Name: JULIA WAITHERA GICHUHI

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**Personal Information**

Date of Birth: 13th March 1993

Place of Birth: Nakuru

Gender : Female

Citizenship: Kenyan

Languages: English, Kiswahili

Religion: Christian

Marital Status: Single

**Educational background**

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| --- | --- |
| *Institution:* | Jomo Kenyatta University of Agriculture and Technology |
| *Date:* | 2012- To date |
| *COURSE:* | Bachelor of Business Information Technology |

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| *Institution:* | Kenya Institute of Management |
| *Date:* | Jan 2011- March 2011 |
| *COURSE:* | Computer Packages |

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| *Institution:* | Nyahururu Elite Schools |
| *Date:* | 2007-2010 |
| *COURSE:* | K.C.S.E. |

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| --- | --- |
| *Institution:* | Bahati Upperhill Academy |
| *Date:* | 1998-2006 |
| *COURSE:* | K.C.P.E |

**PERSONAL PROFILE**

A positive, proactive and results driven person with high objectives to achieve the organization’s growth. I enjoy being part of the growth as well as working with a successful and productive team that thrives in a challenging working environment.

**CAREER OBJECTIVE**

Deliver quality professionalism, acquire and expand my knowledge and experience in the profession to ensure that I maintain integrity, give the best and add value to the organization, the community at large and myself in order to achieve greater heights of development.

**INFORMATION TECHNOLOGY COMPLIANCE**.

Ms Word, Ms Access, Ms PowerPoint, Ms Excel, Ms Outlook, Internet & Email, Computer hardware maintenance and Networking ,Websites, Internet, Java, PhP, C, C++

**OTHER INTERESTS**

* Traveling.
* Interacting
* Watching movies Result Oriented.
* Excellent communication skills.
* Team player.
* Dynamic.
* Leadership skills.

**STRENGTHS**

* Proficiency in Information and communication technology, Internet savvy with online research abilities.
* Personal organization and ability to work independently.
* Prior experience in an industrial environment.
* Excellent interpersonal skills and ability to work within a multicultural environment; and Superior multi-tasking skills with the ability to coordinate prioritize and organize tasks to meet deadlines with minimal supervision.
* Exposure to modern ICT environment, superior knowledge and proficiency in Microsoft Office Suite applications - Word, Excel, PowerPoint, Access and publisher.
* Strong work ethic, self-starter and initiative driven.
* Ability to work under pressure and navigate complex working environments.

Excellent communicator i.e. eloquent, concise and precise in written and verbal delivery

**REFEREES**

1. **Emily W.Maina**

**Senior Assistant Director**

**Ministry of Higher Education**

**P.O Box 79681-00200**

**Nairobi**

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1. **Jane Kahaki Njuguna**

**Program Officer Agriculture Economist, Monitoring & Evaluation**

**Alliance of Green Revolution in Africa**

**PO Box 66773-00800**

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1. **Henry Waireri Kigera**

**Director, Design & Operations**

**Sahihi Corporate Interiors**

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