**MINUTES OF ISOC KENYA CHAPTER MEMBERS MEETING HELD ON 21ST JULY, 2012 AT Q-NET’S OFFICES, VIEWPARK TOWERS NAIROBI KENYA FROM 1000AM.**

**Present:**

1. Wangari Kabiru – Meeting Chair
2. Charles Oloo
3. Daniel Otieno
4. Joyce Thogori
5. Richard Otieno
6. Chris Wawire
7. James Zuli
8. Jane Muriuki
9. Liz Orembo-Taking Notes

**Apologies:**

1. Judy Okite
2. Barrack Otieno
3. Kelvin Githira
4. Grace Bomu
5. Martin Obuya
6. Ronald Ojino
7. Elizabeth Wainaina

The meeting started at 10:30am with welcome to all members.
First timers to the meeting were encouraged and were interested to follow up on how to join ISOC KE.
Chaired by Wangari Kabiru
**Min 01/21/07/06/2012: Confirmation of minutes from the 16th June meeting**
The minutes of the last chapter members meeting were read by Wangari.

**Min 1.1/21/07/2012 Matters arising from the minutes**

**Local registration:** The activity was to be spearheaded by Charles. Members were informed that the submission of relevant documents to the AG for local registration was not complete because they lacked signatures from the treasurer who was out of the country. The deadline for submission was extended to Thursday 27th July 2012.

There were suggestions to include founding members in the registration documents. The meeting agreed that the members who had contributed in the local registration fees are the ones to be included in the list of founding members. It was also agreed that the list should be left open until Tuesday 25th July so that members and new entrants to ISOC KE to date who wishing to contribute may do so before the documents are submitted. 26th July will allow for compiling all documents required.

It was noted that many members have not subscribed to the isoc\_ke mailing list and suggestions were that the isoc ams should be used in communicating matters concerning membership so as to ensure every member is up to date

**Min 02/21/07/2012: Review of the Kenya and East Africa IGF**
ISOC KE Members were thanked for actively participating in the  IGFs that were hosted in Kenya
The events was well coordinated and ISOC KE was grateful to have had its members make contributions  actively through the online discussions
Members were acknowledge for their contribution to the success of the event by volunteering services including  event coordination, moderation, live streaming and rapporteurs .
The meeting noted that the major Internet players such as the ISPs were not actively represented and suggestions were that the chapter should try bringing in those players in the future IGFs so that they take an action oriented angle.

**Min 03/21/07/2012: Workplan**
The Strategy Session was held successfully on 4th July. Participating members were appreciated for their contributions.
It was noted that team leaders (proposed at the monthly meeting of Saturday 16th June) had not brought in their contributions for the work plan for consolidation. Team leaders were to initiate discussions with members over the mailing list in order to obtain input.
Liz was requested to make official communications to each proposed team leader so that they give confirmations on whether they are willing and able to go ahead with the tasks they were assigned during the last member’s meeting.
Team leader workplans due for submission on Friday, 27th July 2012

**Min 04/21/07/2012: Launch of the Chapter**
During the Strategy Day, three options were presented by the Launch Team. The Team emphasized  that the ISOC KE Strategy, structure, charter , registration in Kenya (or at minimum application) and website should be in place by then. Of the 3 options, the option for August Launch was considered feasible with partnership e.g a dinner during TESPOK Training scheduled for August 2012 (date and venue had not been confirmed).
Wangari to follow up with Barrack in order to get the update and pick up on the discussions with TESPOK to enable the Launch Team to make follow up and planning.
Funding support from ISOC Global may be followed up after the form of the event is clear. It was agreed that ISOC KE launch is done by 31st August 2012 all in all.
The team in charge of planning for the event is to prepare for the launch.

**Min 05/07/2012: A.O.B**
Members were thanked for participating and they were encouraged to participate in the Chapter’s activities.
A brief meeting would be held to discuss on partnerships (Liz, Charles, Wangari).
There being no other A.O.B, the meeting ended at 13.05 with a prayer from Jane Muriuki.
Next meeting to be held on 18th August 2012.