**Minutes of the ISOC Kenya Chapter Meeting Held on Friday 19th August 2011 at the i-Hub**

 **Present**

1. Barrack Otieno
2. McTim
3. Emmanuel Khisa
4. Paul Musee
5. Paul Muchene
6. Judy Okite
7. Bernard Ochieng
8. Charles Oloo
9. Phares Kariuki
10. Wycliffe

**Remote Participants**

1. Christine Saegesser Baethge
2. Brenda Nyangweso
3. Kelvin
4. Isaa
5. Sylvia
6. Washington Odhiambo
7. Phillip Adar
8. Daniel Omondi

**Apologies**

1. Alice Munyua
2. John Walubengo
3. Grace Bomu
4. Alex Gakuru
5. Vincent Ngundi

**Agenda**

1. Chapter Formation Process
2. A.o.B

**Chapter Formation Process.**

The meeting started with a presentation from Christine, ISOCs chapter formation manager.

Members were taken through a list of ISOC chapters on the African continent.

Christine emphasized on the fact that chapters relied on volunteers and that dedication and commitment was required from all members for a chapter to be successful.

Members were introduced to key resources that would help chapters grow stronger namely the Chapter formation handbook.

Christine emphasized that ISOC through the regional bureau office will provide any support needed to ensure that the local chapter is up and running.

There was an enquiry from one of the members on whether the Kenyan chapter had to pay any fees, in her response, Christine said that it is not a requirement, however chapters may have their own fundraising mechanisms for sustainability purposes, this however has to be agreed upon by members

McTim encouraged members to study how the Israeli Chapter is run, he stressed on the need for the local chapter to identify a niche since the local ICT environment was saturated.

Most members agreed that it was important for the local chapter to identify its niche. There was a proposal that the local ISOC chapter should conduct elections as soon as possible so that the interim office bearers can conduct the affairs of the society.

However it was agreed that the subject be revisited once there was sufficient quorum. Members also agreed that there was need to work closely with our ccTLD the Kenya Network Information Centre in promoting the usage of Internet in Kenya. Paul Musee, promised to liase with Kenic on ISOCs behalf with regard to hosting ISOC.or.ke. Charles volunteered to develop a simple website.

Members agreed to form working groups that would ensure that the chapter is up and running. McTim volunteered to lead the working group on the Chapter formation process.

Judy Okite volunteered to lead the working group that would bring together members from the varied stakeholder groups.

Charles and Brenda volunteered to work on the Chapters website.

**Remote Participation**

Members agreed that there was need for remote participation to bring on board members in other towns and cities. It was agreed that in future we would use the Webex platform for remote participation and that there was a need for members to familiarize themselves with the platform.

**A.O.B**

Members agreed that there was need for a full meeting to discuss ISOC Kenya’s institutional structures. There was a strong feeling that ISOC should act as an umbrella body of organizations dealing with internet related issues and that there was need for representation from each stakeholder group. Members agreed to continue using the list to share ideas as they prepare for the next meeting to be held before the Internet Governance Forum.

The meeting ended at 1.00 pm