

INTERNET SOCIETY KENYA CHAPTER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD JANUARY 2012 TO DECEMBER 2013

INTERNET SOCIETY KENYA CHAPTER

REPORT AND FINANCIAL STATEMENTS – 31st DECEMBER 2013

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TRUSTEES AND OTHER PARTICULARS - 31 DECEMBER 2013

TRUSTEES

Not elected yet

OFFICIALS

Barrack Otieno - (Interim
Chairman)
Charles Oloo- (Interim Vice
Chairman)
Elizabeth Orembo-Interim
Secretary
Judy Okite- Interim Treasurer

REGISTERED OFFICE

Waiyaki Way

Westlands

NAIROBI

LEGAL ADVISOR

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TRUSTEES/OFFICIALS

The Society had not elected trustees hence the Interim officials were doubling up as the trustees and have pleasure in presenting their report together with the financial statements of the association for the period ended 31 December 2013.

PRINCIPAL ACTIVITY

The Society is a charitable, non-political and not-for-profit organization engaged in growth and development of the Internet in Kenya. It is also involved in community service and creation of opportunities for physical, personal and community development among its members.

RESULTS

The deficit/ Surplus of income over expenditure for the year of **KSh 5,828.00** has been adjusted to the accumulated grant funds.

TRUSTEES

All the present trustees continue in office in the ensuing year.

STAFF

The board of trustees would wish to record their appreciation to the donors, management and staff of the Society for their efforts which have made a definitive contribution in bringing about the results for the period under review against a background of adverse economic climate.

ON BEHALF OF THE BOARD

TRUSTEE
NAIROBI

Date: ____14/05/2014____

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STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE PERIOD ENDED 31 DECEMBER 2013

The trustees are responsible to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the society as at the end of the financial year and of the operating results of the Society. It also requires the trustees to ensure that the society keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society. They are also responsible for safeguarding the assets of the Society.

The trustees accept responsibility for the annual financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgments and estimates, in conformity with International financial reporting Standards and in the manner required. The trustees are of the opinion that the financial statements give a true and fair view of the state of financial affairs of the Society and of its operating results.

The trustees further accept responsibility for the maintenance of accounting records which may be relied upon in the preparation of these financial statements, as well as adequate systems on internal financial control.

Nothing has come to the attention of the trustees to indicate that the Society will not remain a going concern for at least the next twelve months from the date of this statement.

TRUSTEE

TRUSTEE

Date: _____

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INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 DECEMBER 2013

	Notes	2013 Kshs
Income		
Donor grants	6	1,351,394
Total income		1,351,394
Expenditure		
Entertainment		48,300
Printing and Stationary		14,785
Administrative Costs		69,411
Telecommunications		9,815
Travelling & Accommodation		139,423
Media and Publicity		75,300
Bank charges		7,568
Accountancy		18,500
Equipment		335
Website Maintenance		17,000
Meetings Expenses		203,500
Wages		7,500
Incidental Expenses		38,615
Translation- English to Swahili		581,411
Documentation and Literature		29,661
Outreach		61,322
Exchange Loss		23,120
TOTAL EXPENDITURE		1,345,566
Surplus Income over Expenditure		5,828

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BALANCE SHEET AS AT 31 DECEMBER 2013

		2013
ASSETS	Notes	K Sh
Current assets		
Cash and cash equivalents	7	5,828
Total assets		5,828
ACCUMULATED FUNDS AND LIABILITIES		
Accumulated grant funds	9	5,828
		5,828
Current liabilities		

		-

Total accumulated funds and liabilities		5,828
		=====

The financial statements were approved by the ISOC Interim Officials Council on14/05..... 2014 and by the Board of Officials (Trustees) on 2013 and signed on its behalf by:

CHAIRMAN

SECRETARY

TREASURER
COUNCIL

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CASH FLOW STATEMENT FOR THE PERIOD ENDED 31 DECEMBER 2013

	Notes	2013 K Sh	2012 K Sh
Operating activities			
Deficit income over expenditure	5,828		
Assets capitalized		-	
Increase in receivables		-	
Increase in payables		-	
Non cash items			

Cash generated from operating activities	5,828		

Investing activities			
Acquisition of property and equipment			
Acquisition of intangible assets		-	

Net cash used in investing activities		-	

 Decrease in cash and cash equivalents	 5,828		

Movement in cash and cash equivalents			
At the beginning of the year		-	
Decrease during the year	5,828		

At the end of the year	5,828		
		=====	

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2013

1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

a) Accounting convention

These financial statements have been prepared under the historical cost convention. They are in accordance and compliance with International Financial Reporting Standards.

c) Depreciation

The Society had not purchased Assets yet. When purchased they will be depreciated accordingly

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Cash and cash equivalent

Cash and cash equivalents are defined as cash in hand and amounts held in banks.

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Accounts payable

Liabilities for amounts payable are carried at cost, which is the value of the consideration to be paid in the future for goods and services received. There were no balances

i) Foreign currencies

Assets and liabilities in foreign currency are translated into Kenya shillings at the rate of exchange ruling at the balance sheet date. Transactions during the year in foreign currency are translated at the rate of exchange ruling at the transaction date.

j) Recognition of income and expenditure

Income is recognized in the financial statements on receipt basis. Expenditure is recognised on accrual basis.

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NOTES TO THE FINANCIAL STATEMENTS						
FOR THE PERIOD ENDED 31 DECEMBER 2013						
Notes						
2.	SEGMENT REPORTING	2013	UNESCO PROJECT WIKI 1 & 2	ISOC (K) CHAPTER LAUNCH	IPV6 LAUNCH	KIGF&AIGF
	<u>INCOME STATEMENT</u>	Kshs	Kshs	Kshs	Kshs	Kshs
	Donor grants received					
	UNESCO	860,000	860,000	-	-	
	ISOC(K) Chapter Launch	172,000		172,000	-	
	ISOC(K)- IPV6 Launch	83,250		-	83,250	
	KIGF & AIGF	236,144				236,144
	Total grants received	1,351,394	860,000	172,000	83,250	236,144
	Other revenue					
	Total income	1,351,394	860,000	172,000	83,250	236,144
	<u>EXPENDITURE</u>					
	Entertainment	48,300	1,300	-	35,000	12,000
	Printing and Stationary	14,785	-	14,785	-	
	Administrative Costs	69,411	41,811	2,600	3,000	22,000
	Telecommunications	9,815	7,865	1,950	-	
	Travelling & Accommodation	139,423	40,635	7,800	7,000	83,988
	Media and Publicity	75,300	-	11,500	45,800	18,000
	Bank charges	7,568	4,816	963	466	1,322
	Accountancy	18,500	15,000	3,500	-	
	Equipment	335	335	-	-	
	Website Maintenance	17,000	17,000	-	-	
	Meetings Expenses	203,500	-	124,750	-	78,750
	Wages	7,500	-	3,000	-	4,500
	Incidental Expenses	38,615	25,500	5,115	8,000	
	Translation- English to Swahili	581,411	581,411	-	-	
	Documentation and Literature	29,661	29,661	-	-	
	Outreach	61,322	61,322	-	-	
	Exchange Loss	23,120	14,713	2,943	1,424	4,040
	TOTAL	1,345,566	841,370	178,906	100,690	224,600
	(Deficit) / excess income over expenditure	5,828	18,630	(6,906)	(17,440)	11,544
	ACCUMULATED GRANT FUNDS					
	Balance as at 1 January	-				
	(Deficit) / excess income over expenditure	5,828	18,630	(6,906)	(17,440)	11,544
	Balance as at 31 December	5,828	18,630	(6,906)	(17,440)	11,544

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

3 CASH AND CASH EQUIVALENTS 2,013 K Sh

Cash in hand	-
Cash at bank	5,828
	5,828

For the purpose of the cash flow statement, cash and cash equivalents comprise of:

Cash and bank balances	5,828
Bank overdraft - note 11	-

Net cash and cash equivalents	5,828
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4 ACCOUNTS RECEIVABLE

Staff debtors	-
Other debtors	-
Deposits	-

5 ACCUMULATED GRANT FUNDS

The accumulated grant funds are stated after charging:

Auditors' remuneration and related costs	15,000
Staff salaries and other allowances	-
Depreciation	-
	<u>15,000</u>

The movement in the accumulated grant funds is as follows:

At the beginning of the year	-
increase During the Year	1,351,394
Decrease during the year	-
	<u>(1,345,566)</u>
At the end of the year	<u>5,828</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2013

6 STATEMENT OF FUNDS RECEIVED FROM DONORS

Project	<u>USD</u>	<u>Rate</u>	<u>Kshs</u>	<u>Total Kshs</u>
Unesco -Swahili Glossary Translation- WIKI 1	4,700	86.00		404,200
Unesco -Swahili Glossary Translation- WIKI 2	5,300	86.00		455,800
ISOC - For Kenya Chapter Launch	2,000	86.00		172,000
ISOC - For IPV6 Launch	1,000	83.25		83,250
ISOC - KIGF	1,000	83.14		83,144
ISOC - AIGF	1,000	83.00		83,000
KNHRC			50,000	50,000
SKYSIS			20,000	20,000
	<u>15,000</u>		<u>70,000</u>	<u>1,351,394</u>
USD - United States Dollars				