



### **Call for nominations**

As per item number 2 in the call for AGM, the Internet Society Kenya Chapter is currently accepting nominations for executive positions that will become effective immediately after the AGM. Each position has a three year term. All candidates must have current membership to ISOC.

If you would like to nominate an individual for the ballot, including yourself, and if you have questions about the positions or the election process, please contact [Info@isoc.or.ke](mailto:Info@isoc.or.ke) on or before 16<sup>th</sup> February 2014.

To be eligible for nominations, you must have membership to both ISOC\_KE and the global ISOC, and demonstrated interest in the chapter's activities.

Each candidate will be asked to confirm his or her nomination and to electronically submit a statement of interest to [Info@isoc.or.ke](mailto:Info@isoc.or.ke) not later than 22<sup>nd</sup> Feb 2014..

### **DESCRIPTIONS OF EXECUTIVE POSITIONS**

**The chairman :** will be generally responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the Internet Society, preside at all meetings of the general membership of the Chapter, serve as Chair of the Executive Committee and any other meetings of the Chapter and Executive Committee appoint temporary committees in consultation with the other executive officers.

**Vice chair:** In the absence of the Chairman he/she will preside over meetings and perform any duties

Which are "executive" or "external" in nature as defined by the Executive Committee; generally oversee the performance of Committees and programs of the Chapter and Carry out any other duties designated to them by the Executive Committee.

**Secretary:** Will be responsible of official communication on behalf of the chapter, Keep the society's documents/records and prepare for the chapter's annual work plan.

**Treasurer:** The treasurer will be responsible for collecting dues, paying the chapter's bills and maintaining financial records submit the Annual Financial Report to ISOC Headquarters .